

**Projects, National Priorities, Hot Topics – Services Matrix**

Name or Title	Projected Start Date	Projected Release Date	Description
<b>COMMONWEALTH</b>			
<b>SchoolRisk News</b>	Ongoing Monthly	20 <sup>th</sup> of Each Month	Refer to newsletter plan for topics and features for each edition. Produce annual review edition and semi-annual journal.
<b>Reference Library</b>	Ongoing	Members Only	30 main headings. See outline of structure.
<b>Fast Answer Network</b>	Ongoing as requested		Responses to questions are compiled and moderator notes included.
<b>Interest Groups</b>	Ongoing		Formed by members and corporate partners as interactive communities.
• Workers' Comp	Ongoing, quarterly status updates and conference calls as needed.		Open to any district or risk group. See list of topics.
• Risk Control & Safety	Ongoing, quarterly status updates and conference calls as needed.		Five open subgroups to be formed. See list of topics.
• Claims	Ongoing, quarterly status updates and conference calls as needed.		Open to any district and risk group. See list of topics.
• Coastal Exposure	To be determined		Compile list of districts on Atlantic, Gulf and Pacific.
• "Big 12" Small Districts	To be determined		Select districts with enrollment between 2,500-5,000 and geographic spread.
• Princeton 3	July 15 initial meeting.		Forum and follow up for NJSBAIG, NYSIR, PSBAIT
<b>School Bus Safety Leadership Coalition</b>	May 1, 2010		Bring together risk groups with NAPT.
<b>ASBO State Affiliate Interchange</b>	August 1, 2010		Initial conversation to begin in July with CA, TX, IL, MI, NY, and other interested states.
<b>Glossary of Insurance Terms</b>	December 2008		Keep on website for everyone to access.
<b>Books &amp; Papers Discount</b>			
• Business Insurance	Fall 2010	TBD	Achieve 20-25% savings for members
• ASBO publications	Fall 2010	TBD	Achieve 20-25% savings for members
• NPRMC publications	Wtr 2011	TBD	Achieve 20-25% savings for members
• PRIMA publications	Wtr 2010	TBD	Achieve 10% savings for members
<b>Pioneers Recognition</b>	Wtr 2011	TBD	Identify visionaries and leaders from early '70s and '80s (Joe Farrell, SIA).
<b>Reading Bank</b>	Fall 2010	TBD	Identify books and periodicals regularly used and recommended by risk managers.
<b>REMS Share – Districts that receive REMS Grants</b>	Wtr 2010	TBD	Connect districts that receive REMS grants.
<b>Innovation Fund – Grants</b>	Wtr 2011	TBD	Seek funding from foundations to help districts research and test new services and products.
<b>Property Insurance Data Base</b>	5/1/09	TBD	Capture key exposure elements, premiums, and rating base data for comparison.
<b>Property and Liability Coverage Registry</b>	6/1/09	TBD	All lines of coverage to be included to identify regional and national trends.
<b>Material Safety Data Sheet Library</b>	6/1/09	TBD	Identify source for reliable, school oriented, easy, affordable internet access.
<b>Directory of School Risk Management Leaders,</b>	8-1-08	Ongoing	Currently includes 90+ groups.
<b>Current Agenda of Top Risk Managers</b>	5-1-08	Ongoing	Annual survey of issues, needs and hot topics.

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<b>PERI Claims Benchmarking</b>	1-1-10	Ongoing	Coordination of efforts and promotion of PERI service.
<b>Proposed Publications</b>			
<ul style="list-style-type: none"> <li>Supplemental Retirement Plans: Guide to Avoiding Liability for 403(b) Administration</li> </ul>	10/1/08	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Vendor Insurance Requirements: Best Practices</li> </ul>	11/1/08	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Insurance Coverage Specification</li> </ul>	8/1/08	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Risk Management for School Business Officials</li> </ul>	10/1/08	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>“Shock Effects: Best Practices for Use of Tasers and AEDs Schools”</li> </ul>	9/1/08	TBD	White paper
<ul style="list-style-type: none"> <li>School Risk Assessment: Best Practices</li> </ul>	10/1/08	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Managing Service Providers: Best Practices</li> </ul>	11/1/09	TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Property Loss Management Guide</li> </ul>		TBD	Practical guide with resources
<ul style="list-style-type: none"> <li>Risk Management for School Board Members</li> </ul>	12/1/08	TBD	Pamphlet (6-8 pp)
<ul style="list-style-type: none"> <li>Construction Risk Management</li> </ul>	10/1/08	TBD	Practical guide with resources

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<b>BLUEPRINTS</b>			
<b>Continuous Improvement Model for School Risk Management</b>	9/1/09	10/1/11	See introductory paper.
<b>Risk Management Plan</b>	9/1/09	Summer 2011	An easy-to-use, affordable online tool for taking the steps of creating a custom risk management plan for a school district.
<b>Total Cost of Risk Project</b>	9/1/09	Wtr 2011	Track with URMIA project.
<b>Construction Risk Management Project</b>	9/1/09	Spr 2011	Tools for construction insurance, including OCIPs. Monitor current groups offering rolling programs.
<b>Organizational Structures and Placement of Risk Management Office</b>	9/1/09	Spri 2011	Tool for design and development of risk management operations.
<b>Peak Performance Services for Risk Communication</b>	9/1/09	Onngoing	Tools for communication development. Newsletter Help Center.
<b>Peak Performance Services for Risk Improvement</b>	9/1/09	Ongoing	Tools for development of total safety culture and group collabortives.
<b>Balanced Score Card Project</b>	2/1/10	Ongoing	Tool for Supt to use with district balanced scorecard.
<b>Pool DNA/Maturity Project</b>	4/1/10	Ongoing	Tool for benchmarking development from transactional to transformational organization.
<b>Workers' Compensation Performance Assessment Model</b>	4/1/10	Fall 2011	Modify the CIM to focus on WC.
<b>Enterprise Risk Management Project</b>	5/1/10	Ongoing	Tools for benchmarking and accountability reporting for strategic risks. Track with URMIA project.
<b>Ethics Project</b>	6/1/10	Ongoing	Tool for assessing organizational ethical health.
<b>TULIP</b>	8/1/10	Wtr 2011	Explore Facility User Insurance alternative program similar to URMIA. (PSRI is <u>not</u> agent or broker)

Notes: Other projects may be undertaken during the year depending on need that arise and interest. Release dates are tentative and subject to change.

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<b>EDUCATION</b>			
<b>Webinar Series *</b>			
• Slips, Trips and Falls Virtual Symposium	4/1/2010	Oct 2010	Include several presenters over 1 ½ day period.
• Risk Assessment for Facilities	5/1/2010	Nov 2010	Highlight best practices for comprehensive site coverage for districts with more than 30 locations.
• Special Ed Risk	9/1/2010	Feb 2011	Best practices to control costs
• Green Projects Risk Mgt	10/1/2010	Mar 2011	Best practices to control costs
• Risk Mapping	11/1/2011	May 2011	Best practices to control costs
<b>Training Tables</b>	3/1/2010	Fall 2010	Phase 1: Inventory 16 risk groups and 8-10 vendors to identify courses offered Phase 2: Select courses to review and promote.
<b>Summits and Forums</b>	Ongoing		Pittsburg Summit – Oct Top 50/CGS - Jan FL Summit - Mar Facilitate three-party forums among risk groups depending on interest. Background and follow up.
<b>Peer-to-Peer Interchange</b>	Ongoing		Facilitate 2-party meetings of districts and risk groups. Background and follow up
<b>Core Competencies Model</b>	11/1/09	Spring 2011	Create model specifically for school districts
<b>Certification Program Review</b>	11/1/09	Spring 2011	Catalog and evaluate various programs.
<b>Recommended Training Products</b>	Ongoing		See Driver Training Course. See Educator Sexual Misconduct Prevention.
<b>What School Risk Managers Need to Know</b>	8/1/08	Spring 2011	Basic course.
<b>School Bus Driver Training</b>	4/1/09	Ongoing	Organize bulk purchase by risk groups.
<b>Risk Management 101 for School Officials</b>	8/1/08	Summer 2011	Basic course

\* Institute may co-sponsor or promote other webinars upon request.

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<b>TECHNOLOGY PLATFORM</b>			
<b>Website</b>	9/1/10	ongoing	<a href="http://www.schoolrisk.org">www.schoolrisk.org</a> Update planned for Summer 2010, developed single sign-on capability in Spring 2010.
<b>Risk Central</b>	11/30/09	ongoing	Community Resources, Featured Contributors, Featured Resources, News & Events
<b>Social Networking Site (Facebook)</b>	11/30/09	ongoing	Wall, Fans and Discussion groups
<b>Sexual Misconduct Prevention Web Portal</b>	5/1/10	ongoing	Web portal linked to homepage
<b>Community Information Resources</b>	8/1/10	ongoing	Hot buttons to web portals linked to homepage
<b>Software Applications for Meetings</b>	11/30/09	ongoing	See Risk Central News & Events
<b>Software Applications for Collaborative Projects</b>	8/1/10	ongoing	See Risk Central communities.

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Name or Title	Commonwealth	Blueprints	Education	Technology Platform	Thought Leaders
<b>NATIONAL PRIORITIES</b>					
403(b) Compliance & Fiduciary Liability	Research ongoing	IRD*	IRD*	IRD*	VARIOUS - to be included please contact Executive Director. Contacts available on request.
ADAA Compliance & Liability	Research ongoing	IRD*	IRD*	IRD*	
Athletic Injury Prevention	Research ongoing	IRD*	IRD*	Featured Contribution	
Bullying Prevention	Research ongoing	IRD*	IRD*	Featured Contribution	
Employment Law Compliance	Research ongoing	IRD*	IRD*	IRD*	
Fraud Prevention and Investigation	Research ongoing	IRD*	IRD*	IRD*	
Insurance Market Planning	Research ongoing	IRD*	IRD*	IRD*	
MM&S Section 111 Claims Reporting	Research ongoing	IRD*	IRD*	IRD*	
Occupational Disability Management	Research ongoing	IRD*	IRD*	IRD*	
Pandemic Flu Preparation	Research ongoing	IRD*	IRD*	IRD*	
Pupil Transportation Safety	Research ongoing	Driver Training Course	IRD*	IRD*	
School Violence Prevention	Research ongoing	IRD*	IRD*	IRD*	

\* IRD – Inputs, resources desired.

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<b>HOT TOPICS</b>					
Broker Services and Compensation	Research ongoing	IRD*	IRD*	Reference Library	VARIOUS - to be included please contact Executive Director. Contacts available on request.
Community Use of Schools	Research ongoing	Table for SISTM	SchoolDude Webinar	Reference Library	
Contracts - 13 Certificates of Insurance Problems	Research ongoing	IRD*	IRD*	Reference Library	
Copper Theft and HVAC Security	Research ongoing	IRD*	IRD*	Reference Library	
Copy Machine Hard Drive ID Theft	Research ongoing	IRD*	IRD*	Reference Library	
Cost Allocation Methodologies	Research ongoing	IRD*	IRD*	Reference Library	
Cybercrimes – Payroll Embezzlement	Research ongoing	IRD*	Gallagher webinar	Reference Library	
Distracted Driving	SchoolRisk News	Training Tables	IRD*	Reference Library	
Emergency Preparedness and Crisis Response Planning	Research ongoing	IRD*	IRD*	Reference Library	
Emergency Preparedness Software	Research ongoing	IRD*	IRD*	Reference Library	
Extra Expense Coverage Analysis	Research ongoing	IRD*	IRD*	Reference Library	
Federal Healthcare Reform	Research ongoing	IRD*	IRD*	Reference Library	
Food Supply Safety	Research ongoing	IRD*	IRD*	Reference Library	
GASB 43 & 45 Compliance OPEB	Research ongoing	IRD*	IRD*	Reference Library	
Governance Standards and Sarbanes-Oxley	Research ongoing	IRD*	IRD*	Reference Library	
Green Construction Project Insurance	Research ongoing	IDR*	IRD*	Reference Library	
Hazing in Student Organizations and Sports	Research ongoing	IDR*	IRD*	Reference Library	
Interactive Process and Return to Work	Research ongoing	IRD*	IRD*	Reference Library	
IT Project Risk Management	Research ongoing	IRD*	IRD*	Reference Library	
Laptop Security and Theft Prevention	Research ongoing	IRD*	IRD*		
Lead Poison in Library Books	Research ongoing	IRD*	IRD*	Reference Library	
OSHA Standards	Research ongoing	Training Tables	IRD*	Reference Library	

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Red Flag Rule; Credit & ID Theft	Research ongoing	IRD*	IRD*	Reference Library	
Restraints & Seclusion in special ed	Research ongoing	IRD*	IRD*	Reference Library	
Science Lab Safety	SchoolRisk News	IRD*	IRD*	Reference Library	
Seismic Risk	Research ongoing	IRD*	IRD*	Reference Library	
Stafford Act and FEMA	Research ongoing	IRD*	IRD*	Reference Library	
Toxic Outdoor Air	SchoolRisk News	IRD*	IRD*	Reference Library	
WC Excess Insurance Market	Research ongoing	IRD*	IRD*	Reference Library	

Notes: Where “SchoolRisk News” is indicated, article has been published - additional research ongoing. Additional Hot Topics and Thought Leaders are desired.



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**REFERENCE LIBRARY CATEGORIES**

- I. Athletics**
- II. Board of Directors (PSRI)**
- III. Campus Security**
- IV. Career to Work**
- V. Construction and Land Acquisition**
- VI. Counseling**
- VII. Custodial**
- VIII. Emergency Planning**
- IX. Employee Safety**
- X. Environmental Liability**
- XI. Errors & Omissions Liability**
- XII. Exceptional Students**
- XIII. Extra-Curricular**
- XIV. Facility Maintenance & Repair**
- XV. Finance**
- XVI. Human Resources**
- XVII. Information Technology**
- XVIII. Insurance**
- XIX. Legal**
- XX. Military Preparation**
- XXI. Nursing**
- XXII. Nutrition**
- XXIII. Pupil Transportation**
- XXIV. Regular Classroom**
- XXV. Risk Management Administration and Horizons**
- XXVI. School Facility Use**
- XXVII. Science Labs**
- XXVIII. Student Activities**
- XXIX. Vocational Education**
- XXX. Workers' Compensation**